

“Casa delle Tecnologie Emergenti - Comune di Bologna” PROJECT (PROJECT CODE: F39122001840004)

COBO ACCELERATOR: PUBLIC NOTICE FOR PARTICIPATION IN THE COBO ACCELERATOR PROGRAMME AIMED AT ACCELERATING STARTUPS THAT PRESENT INNOVATIVE PROJECTS, ENABLED BY 5G AND EMERGING TECHNOLOGIES, IN INDUSTRY 4.0, CULTURAL AND CREATIVE INDUSTRIES AND INNOVATIVE URBAN SERVICES VERTICALS.

Within the framework of the “*Casa delle Tecnologie Emergenti - Comune di Bologna*” project (hereinafter referred to as “CTE COBO”), to promote the achievement of high TRL levels by technology startups, the Municipality and the Metropolitan City of Bologna, together with essential local players, intend to set up three highly competitive accelerator programmes at a national level, for each of the three fields we have identified: Industry 4.0, Cultural and Creative Industries, and Innovative Urban Services.

The objective is to support a maximum number of 18 startups by offering them the opportunity to participate in a vertical accelerator programme called **COBO Accelerator**, lasting at least 12 weeks, as well as to obtain financial benefits for business development up to a maximum of 62,500 Euros. The **COBO Accelerator** programme also provides for the organisation of matching events with companies to generate collaboration opportunities.

This Notice is part of the project “*Casa delle Tecnologie Emergenti - Comune di Bologna*” (hereinafter “CTE COBO”), financed by the Ministry of Enterprises and Made in Italy (hereinafter MIMIT) with FSC 2014-2020 funds, as part of the Emerging Technologies Support Programme of the Plan for the Deployment of Broadband. CTE COBO, active from February 2023, has the objective of setting up in Bologna a widespread technology transfer centre focused on emerging technologies enabled by 5G capable of promoting innovative solutions, new business ideas, startup acceleration and technology transfer- in particular, to support small and medium-sized enterprises.

Article 1 Definitions

- **Startup:** micro and small enterprises, including cooperatives pursuant to Article 2511 et seq. of the Italian Civil Code, and social enterprises established based on the Italian Legislative Decree 112/2017, which have been established for no more than sixty months (5 years) from the date of application submission.
- **Reimbursement of expenses:** reimbursement for expenses actually incurred for participation in the programme and strictly related to the development of the business, based on the

list of eligible expenses in accordance with Articles 8 and 11.

- Operating office: the operating office is one of the places where the business activity is carried out. It may or may not coincide with the registered office and must be duly notified to the competent Chamber of Commerce (see Article 5)
- TRL: Technology readiness levels (https://ec.europa.eu/research/participants/data/ref/h2020/wp/2014_2015/annexes/h2020-wp1415-annex-g-trl_en.pdf), the index that makes it possible to measure the state of maturity of technologies, identifying the phases that start from the conceptualisation of a new technology up to its possible introduction in the market (research and development, reproduction in the laboratory, testing, prototyping and piloting, up to the monitoring of experimental productive operational phases).
- Regional interest: economic, research, and development interest in the regional territory in the target sector (e.g., knowledge of the local economic-social fabric and/or of the local innovation ecosystem, interest in activating relations with local players, interest in setting up).

Article 2 - Promoter of the initiative

The promoter of the initiative is the Metropolitan City of Bologna, in collaboration with Almacube S.r.l., BI-REX - BIG DATA INNOVATION & RESEARCH EXCELLENCE, Creative Hub Bologna - MPDA Aps, GELLIFY S.r.l., G-Factor S.r.l., partners in the “*Casa delle Tecnologie Emergenti - Comune di Bologna*” project.

Article 3 - Framework of the initiative

The initiative is part of CTE COBO, a project financed by MIMIT with FSC 2014-2020 funds and aimed at creating in Bologna a widespread technology transfer centre on emerging technologies related to 5G in strategic vertical sectors for the territory:

- Creative and cultural industries;
- Industry 4.0;
- Innovative Urban Services.

CTE COBO aims to promote an increasingly attractive and generative territorial ecosystem for startups and enterprises, including international ones, consistent with the 2021-2026 mandate lines “*La Grande Bologna. Per non lasciare indietro nessuno*”, which gave rise to the strategic project “*Bologna, Città della Conoscenza*”, in which, from 2021, the innovation policy of the metropolitan city of Bologna will be inscribed.

The CTE COBO project uses a wide network of partners who can support enterprises (especially SMEs and startups) in all phases of developing innovative solutions. Among the various lines of activity, CTE COBO envisages the implementation of initiatives to support the acceleration of startups able to exploit the emerging technologies enabled by 5G in their production processes and systems.

The objectives of the actions for the acceleration of startups are:

- Enriching the entrepreneurial ecosystem of the territory;
- Stimulating the adoption of services based on enabling technologies and 5G;
- Increasing the added value produced by enterprises;
- Supporting the development and transfer of the technical skills necessary for successful technology adoption.

This call contributes to the aims of the “*Casa delle Tecnologie Emergenti- Comune di Bologna*” by:

1. Widening the pool of enterprises involved in innovation processes and promoting innovation of the economic fabric.
2. Supporting the dissemination of 5G-enabled technologies, facilitating the testing and thus the adoption by the local and national business system of 5G-enabled solutions using emerging technologies.
3. Strengthening the position of the *Casa delle Tecnologie Emergenti* (or “House of Emerging Technologies”) of Bologna as a centre for technology transfer and as a hub of expertise and knowledge on innovation, in relation to the application of 5G and its enabled technologies, already starting from the early stages of promotion and dissemination of the call for project, also providing moments of dissemination and presentation of the results obtained.

Through this initiative, CTE COBO also aims to:

- Support the attraction of innovative skills and entrepreneurship related to the use of emerging technologies enabled and/or portable on the 5G network in the metropolitan area of Bologna and Ravenna through an offer of services, initiatives and opportunities for growth and networking within CTE COBO;
- Promote solutions enabled and/or portable on the 5G network and by emerging technologies that support the entrepreneurial system to contribute to achieving the 2030 climate neutrality

objectives, which the City of Bologna has committed to pursuing by adhering to the European challenge “100 Climate-Neutral Cities”¹.

Article 4 - Purpose of the COBO Accelerator Notice and Objectives

By means of this **COBO Accelerator** Notice, the Metropolitan City of Bologna intends to select a maximum number of 18 startups that can participate in a vertical accelerator programme lasting at least 12 weeks and access the benefits defined in Articles 8 e 9.

The project partners will set up three differentiated accelerator programmes, one for each vertical (industry 4.0; creative and cultural industries; innovative urban services); a maximum of 6 start-ups will be able to access each.

Article 5 - Eligible Subjects

Eligible subjects under this Notice are startups with registered and/or operating office in Italy that can demonstrate an economic, research, and development interest in the regional territory in the target sector that is the proposal’s subject. Startups with registered offices abroad at the time of application, to be admitted to the programme and to access the benefits referred to in Articles 8 and 9, must commit to open an operating office in Italy within one month of the approval of the ranking list.

To be eligible, startups must develop solutions that are enabled and/or portable and/or based on the following technologies: 5G, Blockchain, Artificial Intelligence, Quantum Technology, Internet of Things, Edge-Cloud computing, High-Performance Computing, Augmented Reality / Virtual Reality.

For eligibility, the prevailing activity of the candidate startups must be inherent/related to one of the following areas:

- Creative and cultural industries.
 - i. Music; ii. Audiovisual and Radio (including film/cinema, television, video games, software and multimedia); iii. Fashion; iv. Architecture and Design; v. Visual Arts (including photography); vi. Live Performance and Festivals; vii. Tangible and intangible cultural heritage (including archives, libraries and museums); viii. Artistic handicrafts; ix. Publishing, books and literature; x. Interdisciplinary area and new media (related to subjects operating in more than one field of action among those listed and distributing in interactive and multimedia mode).

¹ For more information, see the institutional website <https://www.comune.bologna.it/missione-clima>

- Industry 4.0.

Innovative technological solutions for companies transitioning to a digitised industry to develop hardware and/or software solutions related to the challenges and opportunities of Industry 4.0.

- Innovative Urban Services.

Startups with innovative digital technologies and solutions that wish to contribute to the innovation and development of urban services.

Participation in partnerships or associated forms is not permitted. Also not eligible to participate are entities admitted to funding under the Calls already promoted by CTE COBO, except for the “Call for Tech & solutions” Calls, first and second editions.

Entities constituting branches of political parties, as well as those with administrative proceedings pending against the Metropolitan City of Bologna, are not eligible to participate.

Beneficiaries must not find themselves in any conditions preventing them from contracting with the Public Administrations. They must comply with all social security, tax and insurance contribution regulations (single insurance contribution payment certificate (a *Documento Unico di Regolarità Contributiva - DURC*)).

At the date of submission of the application for reimbursement of expenses, the applicant must prove that it meets the requirements prescribed by law for admission to public grants:

- Not be the recipient of an outstanding recovery order for unduly received Community funds;
- Not to be the subject of pending proceedings against them for assessing liability pursuant to the Italian Legislative Decree No. 231/01;
- They must not be subject to preventive measures under the Italian Legislative Decree No. 231/01;
- Not being subject to disqualification sanctions pursuant to Article 9 of the Italian Legislative Decree 231/01;
- Not being the recipient of convictions that entail a ban on receiving public benefits;
- Not to be the recipient of a cause for refusal under the anti-mafia regulations pursuant to Italian Legislative Decree No. 159 of 6 September 2011;
- Comply with the provisions in force concerning building and town planning regulations, labour, accident prevention and environmental protection, and commit to comply with them also in relation to the activities carried out in the operating offices;

- Enjoyment of civil and political rights by the entity's legal representative;
- The legal representative of the entity has not been convicted with a final sentence or criminal decree of conviction that has become irrevocable or sentence for the application of the penalty on request pursuant to Article 444 of the Italian Code of Criminal Procedure for one of the offences set out in Article 94 of Italian Legislative Decree No. 36/2023.
- Do not have any debt situation towards the Metropolitan City of Bologna for which a repayment plan has not already been signed, nor have any pending administrative debt of any nature towards the Metropolitan City of Bologna;
- Not be identified as a "company in difficulty" within the meaning of Article 2, paragraph 18 of EU Regulation 651/2014;
- Not be in a state of compulsory winding-up, compulsory liquidation, arrangement with creditors or undergoing proceedings for access to one of these procedures without prejudice to the Code of Business Crisis and Insolvency provisions.

Article 6 - Structure and Duration of Accelerator Programmes

For the programmes of the three accelerators, please refer to Appendix 4, "Accelerator Programmes".

Article 7 - Eligibility Check and Evaluation of Applications

Applicant startups shall be selected based on a ranking evaluation procedure. Proposals received will first undergo eligibility verification by the Economic and Social Development Area offices of the Metropolitan City of Bologna. In this phase, the admissibility preliminary investigation will be carried out (submission in the correct manner and time, completeness of the documents sent), as well as the admissibility preliminary investigation (possession of the subjective requirements). Eligible applications will be subject to a technical merit assessment by three Technical Commissions established by a specific managerial determination, one for each vertical.

In particular, given the subject matter of the Notice, the Commissions will be composed of internal and external members with a maximum number of 9 members each. The same President will chair the three Commissions to ensure consistency in the assessment methods. CTE COBO partners responsible for the three accelerator programmes will participate in the Commissions.

The Commissions will examine the merit of the project proposals in two phases based on a ranking evaluation procedure.

FIRST PHASE:

Applications will be evaluated by awarding a maximum score of 100 points according to the following criteria:

1. Experience and skills of the startup and the proposing team (**maximum 25 points**);
2. Project for the use of the financial resources obtained from the accelerator programme (**maximum 10 points**);
3. Quality of the project proposal (**maximum 65 points**) in terms of:
 - Sustainability and scalability of the business model,
 - Uniqueness, innovativeness and clarity of the value proposition,
 - Technical feasibility of the proposed solution,
 - Knowledge of the problem to be solved and of the target market.

To be admitted to the ranking list, a proposal must obtain a minimum score of:

- 15 points out of a total of a maximum of 25 for the first criterion;
- 5 points out of a total of a maximum of 10 for the second criterion;
- 40 points out of a total maximum of 65 for the third criterion.

Following the evaluation of the above criteria, three rankings will be drawn up, subdivided by reference vertical, based on the score obtained by each applicant company.

SECOND PHASE

At the end of the first phase, the applicant companies that have placed within the 15th position in one of the three rankings drawn up will be admitted to the second selection.

They will then proceed to the second evaluation phase, including an interview.

Each Commission, for its area of competence, may award each applicant company a maximum score of 100 points during the interview based on the following criteria:

1. Effectiveness of the pitch (maximum 30 points);
2. Consistency of the application with the pitch (maximum 70 points).

The 3 final rankings, one for each vertical, will be determined by the summation of the scores obtained by the startups in the first and second evaluation phases.

Article 8 - Type of Financial Support

Financial support is envisaged for the selected startups through the disbursement of a contribution by way of reimbursement of expenses incurred for participation activities in the acceleration process, and for the development of the business.

The total allocation of resources available for this **COBO Accelerator** Notice amounts to 1,125,000.00 Euros.

Each selected startup will receive a reimbursement of expenses of a maximum value of **62,500 Euros, covering 100% of the eligible expenses** (see Article 11) incurred for participation in the accelerator programme and for the development of the business.

The grants will be disbursed in accordance with the “de minimis” regime set out in EU Regulation 1407/2013. Aid to an enterprise (understood as a “single enterprise” within the meaning of Article 2, paragraph 2 of EU Regulation No. 1407/2013), may be granted up to a maximum of 200,000.00 Euros over three financial years. To verify compliance with this ceiling, the applicant must submit an appropriate declaration concerning “de minimis” aid received in the current financial year and the two previous financial years (using the De Minimis Declaration Form).

The Metropolitan City of Bologna reserves the right to carry out accounting checks on the most recent three balance sheets: to this end, the self-declarations submitted by applicants will be subject to random verification by the City. The contribution under this Notice is compatible with other state aid in accordance with the limits provided for under Article 5 of (EU) Regulation No. 1407/2013.

The applicant must indicate any other requests for funding from public bodies, credit institutions, foundations or private companies.

Please note that the principle of non-cumulative funding for the same expenses/activities applies.

The Administration reserves the right to expand the allocation provided for in this Notice, given the availability of additional resources for the CTE COBO project, by admitting other startups deemed eligible for funding, according to the order in which they are ranked (Article 7). The Administration also reserves the right not to fund any project if what has been submitted is not deemed compliant with the provisions of this Notice.

Article 9 - Other types of support

In addition to the contribution referred to in the previous Article (Article 8), through the **COBO Accelerator** Notice and on the basis of the specific business project, each selected startup may benefit from:

- Access to the assets made available by CTE COBO, for the aspects and functions of interest (Annex 2 - Assets and skills);
- Access to and hospitality in laboratories and testing areas (Annex 3 - Spaces).
- The availability of spaces for workstations and/or for events related to the presentation of the activities developed within CTE COBO and/or for the presentation of demos of solutions developed within the framework of experimentation (spaces to be identified, depending on the purpose and until availability is exhausted, from among those made available by CTE COBO).

The provision by CTE COBO of space, assets and expertise is configured as an additional benefit concerning the economic contribution paid in the form of reimbursement of expenses and, therefore, does not affect eligible expenses.

In addition, the selected subjects will obtain involvement in animation, communication, marketing and scaling-up activities, including at an international level. Proposals will also be assisted in contact activities with the reference community and in communication activities, again in the context of CTE COBO as well as in the broader framework of Bologna Innovation Square.

Article 10 - Method of payment of the reimbursement of expenses

The reimbursement of expenses will be paid in three instalments, based on the costs incurred, paid and adequately accounted for as follows:

- A first instalment (milestone 1), equal to 10% of the reimbursement of expenses, granted upon reaching a minimum of 10% of the total eligible expenditure, duly documented and receipted, following validation by the Metropolitan City of Bologna of the reporting and the accounts on the activities carried out. The selected startups are required to submit to the Metropolitan City of Bologna the reporting for this first instalment within the first two months from the approval of the ranking list, under penalty of exclusion from the programme and simultaneous withdrawal of the financial support (see Article 15);

- A second instalment (milestone 2), equal to 50% of the reimbursement of expenses granted upon reaching a minimum of 60% of the total eligible expenditure, duly documented and receipted, following validation by the Metropolitan City of Bologna of the reporting and the accounts on the activities carried out;
- A third instalment (milestone 3), equal to 40% of the reimbursement of expenses granted, the balance to be paid upon achievement of 100% of the total eligible costs, following the final reporting of the expenses incurred and the presentation and validation of the report on the activities carried out by the Metropolitan City of Bologna. The submission of the final reporting shall, in any case, take place by 31 October 2024 unless extended by the Metropolitan City for justified reasons.

To access the reimbursement provided for (Article 8), the reporting must be sent:

- Within the first two months of the approval of the ranking list for the first instalment (milestone 1);
- Within 30 days of reaching 60% of expenses for the second instalment (milestone 2);
- Within 30 days from project closure for the second instalment (milestone 3).

The payment of expenses submitted for reporting and deemed eligible will occur within 90 days from the reporting submission date.

On a bimonthly basis, the applicant will, in any case, be required to inform the Metropolitan City of Bologna of the progress of the expenses incurred, having a pre-verification session of the documentation to be agreed upon with the contact persons.

The payment of the reimbursement of expenses is subject to:

- The verification of the successful participation in the programme to the extent of 80% of the planned activities;
- The verification of the correctness of contributions through the acquisition of the single insurance contribution payment certificate (*Documento Unico di Regolarità Contributiva - DURC*);
- The presentation of the complete reporting relating to the expenses correctly documented and incurred, then receipted by 31 October 2024 at the end of the programme.

The Metropolitan City of Bologna reserves the right to revoke all or part of the reimbursement of expenses in the event of severe non-compliance and/or omitted or incomplete reporting. Should

the MIMIT, as the body responsible for the programme from which the 2014-2020 FSC resources derive, subsequently determine that the expenses to be reimbursed or part thereof are inconsistent, the Metropolitan City of Bologna may claim against the beneficiary of the reimbursement of expenses.

Article 11 - Eligible costs

To be considered eligible, costs must be:

- Strictly attributable to the **COBO Accelerator** programme and/or to the development of the business;
- Incurred subsequently, as well as relating to activities occurring after the date of submission of the application;
- Actually incurred and recorded per the regulations in force by the proposing party, as well as identifiable, verifiable and attested by receipt of original supporting documents.

Costs relating to the following categories of expenditure are eligible:

1. **Expenses relating to human resources (internal and external staff)** directly attributable to participation in the **COBO Accelerator** programme and the development of the business, with contractual forms provided for by the regulations in force; these expenses may not exceed 35% of the eligible expenses

2. **Expenses for the acquisition of goods and services**, in detail:

- i. expenses for the acquisition of technological plant and equipment, hardware and software, specialist services and technical consultancy;
- ii. expenditure on the design, development and implementation of specific software needed for the project;
- iii. expenditure on consultancy and technical assistance, including training activities;
- iv. communication and promotion expenses (including the production and dissemination of material, including editorial material), provided that they bear the logos of the CTE COBO Project, the Ministry of Enterprises and Made in Italy and the Development and Cohesion Fund (Fondo Sviluppo e Coesione - FSC), which will be made available by the Metropolitan City;

3. **VAT actually and definitively incurred for the costs referred to in the preceding paragraphs, only if not recoverable, in compliance with the provisions of the regulations in force.**

For the purchase of goods functional exclusively to the development of the business that remain in use by the beneficiary for the same work, the entire expenditure incurred is eligible at the end of the project.

In any case, such expenditure shall be subject to an assessment of appropriateness and proportionality by the Metropolitan City of Bologna, which may follow a partial revision of the grant awarded.

It is forbidden to dispose of, assign for any reason whatsoever, or divert from their original use the assets purchased or realised within the scope of the financed project during the 36 months following the granting of the reimbursement of expenses without prejudice to the possibility of replacing obsolete or broken down plant or equipment.

Article 12 - Modes of participation

This Notice shall be valid from publication until the closing date, set for 12 noon on 29/03/2024.

Applications for participation must be submitted exclusively by filling out the online form available on the project website at <https://www.ctecobo.it/>. The application's arrival time, as recorded by the CTE COBO server, will be decisive. The form must be completed by the legal representative of the company or his/her delegate.

The Metropolitan City of Bologna reserves the right to extend the deadline of the Notice for justified reasons.

Article 13 - Cases of exclusion

The Metropolitan City of Bologna, at its sole discretion, reserves the right to reject any application in the event that:

- The applicant does not meet the participation requirements outlined in Article 5 "Eligible Subjects";
- The application was not received in accordance with the procedures and deadlines set out in Article 12.

Article 14 - Commitments of the beneficiary

The selected subjects (beneficiaries) commit, under penalty of exclusion from the programme and simultaneous withdrawal of the financial support referred to in Article 8, to:

- Actively participate in the Accelerator Programme. Such participation shall be attested at the

end of the programme and shall be greater than or equal to 80% in terms of hours of attendance at the planned activities.

- Submit to the Metropolitan City of Bologna the reporting of eligible expenses equivalent to at least 10% of the recognised financial support within the first two months from the approval of the ranking list (milestone 1 of Article 10).

If the subjects selected under this Notice withdraw, the Metropolitan City reserves the right to admit to the programme the startups subsequently placed in the ranking list.

Article 15 - Reporting modes

On the date of the request for the first instalment of reimbursement of expenses, the successful bidder shall submit to the Metropolitan City of Bologna a report containing:

1. A description of the activities implemented;
2. A profit and loss statement including income and expenditure items;
3. Appropriate accounting documents proving the expenses incurred and related documentation in accordance with the project and the relevant timetable.

Should the expenses incurred turn out to be lower than budgeted, the reimbursement of costs shall be reduced proportionally.

In terms of transactions relating to payments, the beneficiaries commit to comply with the provisions outlined in Article 3 of Italian Law No. 136/2010 as amended and supplemented in regards to the traceability of financial flows. To allow the traceability of the expenses to be reimbursed, the beneficiaries shall use a bank or postal account dedicated to public procurement, even if not exclusively. To allow full traceability of transactions, all payments shall be made exclusively by the following method: bank transfer (from a bank account owned by the beneficiary).

For each payment made, the list of bank movements must always be attached to the supporting documents, and the bank statement (in electronic format) must be produced for the balance, as the mere provision of the payment does not constitute proof of the actual receipt of the expenditure. The accounting documents must be in the name of the beneficiary of the reimbursement of expenses.

Minimum documentation to be produced for the reporting of expenses:

1. Human resources

a. Internal staff:

- i. Employment contract and letters of assignment indicating the activity and the commitment (quantified as a percentage of the total number of hours foreseen in the contract);
- ii. Calculation sheet of the hourly cost determined by dividing the most recent adequately documented gross annual expenses by the contractual hours;
- iii. A summary sheet containing personnel data, qualifications, hours worked, costs incurred and a brief description of activities carried out;
- iv. Timesheets showing hours worked;
- v. Pay slips/payrolls;
- vi. Receipted payments (bank transfer or other proof of payment);
- vii. Receipts of income of cumulative employers' charges (tax return form F24), accompanied by a self-declaration of payment of employers' charges signed by the legal representative, containing an indication of the persons being accounted for.

b. External staff:

- i. CVs of external consultants;
- ii. Procedures for the selection of external collaborators;
- iii. Declaration of non-existence of causes of incompatibility;
- iv. Consultancy contract/order;
- v. Invoice with a description of work carried out issued by external collaborators not subject to VAT and invoice with a description of work carried out published by external collaborators subject to VAT;
- vi. Postal account or bank account receipt;
- vii. Duly receipted payment orders and/or bank transfers;
- viii. Declaration of receipt signed by the interested parties.

2. Acquisition of goods and services:

- a. Evidence of expenditure (invoice or other document depending on the type of expenditure);
- b. Receipted payments (bank transfer or other proof of payment).

The above documentation must bear the following wording: "AVVISO PUBBLICO COBO

ACCELERATOR - (PROPOSER NAME) - Progetto CTE COBO; CUP F39I22001840004; PSC MISE 2014-2020”, except for invoices issued before the approval of the final ranking list. The original documentation must remain available at the head office of the proposing subject, available for on-site verifications for up to 5 years from the conclusion of the activities, and is an integral part of the final documentation certifying the implementation of the operation. The beneficiary of the reimbursement of expenses shall also make itself available for any verifications and/or document integrations requested by MIMIT.

Article 16 - Intellectual property

The intellectual and industrial property of the business project and its solutions belong to the participants who have developed and presented it. Each participant assumes the obligation and complete responsibility to protect any innovative and/or original aspect by the means he/she deems appropriate.

Article 17 - Indemnities and guarantees

Each company, by means of the application, expressly declares and recognises that each idea, know-how or solution presented is original and does not violate in any way, either in whole or in part, any third-party rights and/or private property rights, indemnifying the Administration as of now against any liability, claim for damages and/or sanctions made by third parties in this regard.

Article 18 - Release of use

By participating in this Notice, the proposing subjects authorise the Administration and CTE partners to publish the project description and/or documents submitted previously agreed upon with the proposing issues on the CTE COBO institutional website and other institutional forms. These materials may be used within the framework of the CTE COBO project for communication, animation and networking activities.

Article 19 - Communication and Promotion Requirements and Privacy Policy

All communication and promotion materials created in connection with the accelerator programme shall be assessed and authorised in advance by the Metropolitan City of Bologna. They shall contain the logos of the Metropolitan City of Bologna, the Municipality of Bologna, CTE COBO, the FSC and MIMIT, in accordance with the operational instructions provided during the implementation phase.

Processing of Personal Data

The Metropolitan City of Bologna, in its capacity as data controller, is required to provide certain

information regarding the use of the personal data of the data subject, in accordance with Article 13 of the European Regulation No. 679/2016 and Article 14 of the Metropolitan Regulations for the implementation of the rules on the protection of personal data.

Data controller

The data controller of the personal data, referred to in this information Notice, is the Metropolitan City of Bologna, based in Bologna, via Zamboni No. 13, postcode 40126, cm.bo@cert.cittametropolitana.bo.it.

Data Protection Officer

The Metropolitan City of Bologna has appointed the company Lepida S.c.p.A. as the data protection officer and has identified Minghetti Anna Lisa Lepida S.c.p.A. as the contact person. Tax Code/VAT No. 02770891204

Address: Via della Liberazione No. 15 - 40128 Bologna - Italy

email: dpo-team@lepida.it

PEC: segreteria@pec.lepida.it

Persons authorised to process data

Personal data are processed by the Economic and Social Development Area of the Metropolitan City and by persons permitted to process them, who are given appropriate instructions regarding measures, expedients and modus operandi aimed at the concrete protection of personal data.

The subjects authorised to process the data are Almacube S.r.l., BI-REX - BIG DATA INNOVATION & RESEARCH EXCELLENCE, Creative Hub Bologna - MPDA Aps, Gellify S.r.l., G-Factor S.r.l., Search-On Media Group S.r.l. as data processors.

Purposes of data processing and knowledge

The processing of personal data provided by participants is aimed exclusively at the performance of institutional functions and, therefore, pursuant to Article 6, paragraph 1, letter e) of European Regulation No. 679/2016.

Recipients of personal data

Participants' data are not subject to communication or dissemination.

Retention period

The data are retained for five years. However, they are not detained for longer than is necessary for

the purposes mentioned above.

To this end, the strict relevance, non-excessiveness and indispensability of the data concerning the relationship, the service or the assignment in progress to be established or terminated is constantly verified, with reference to the data you provide on your initiative, including by means of periodic checks. Any data that, even after verification, proves to be excessively irrelevant or non-indispensable shall not be used except for the possible preservation of the deed or document containing it in accordance with the law.

Rights of the persons concerned

Data subjects shall have the right to obtain access to personal data concerning them, to request their rectification, erasure or restriction, and to object to the processing of data concerning them.

They have the right to complain with the Authority for the protection of personal data. Requests to exercise the rights provided for in Chapter III of the Metropolitan Rules for the Implementation of Personal Data Protection Regulations in favour of the data subject may be made by contacting the Data Controller or the Data Protection Officer at the Metropolitan City of Bologna.

Article 20 - Information on the Notice

The Notice is published in the Municipal Notice Board of the Metropolitan City of Bologna https://www.cittametropolitana.bo.it/urp/Albo_Pretorio, as well as on the CTE COBO website <https://www.ctecobo.it/>.

All information and updates will be made available on the CTE COBO website at: <https://www.ctecobo.it>

During the application phase, it will be possible to request clarification on the Notice from the Metropolitan City of Bologna by writing to the email address banditectecobo@cittametropolitana.bo.it or by calling the number +39 051 659 6116 Monday to Friday from 9 am to 1 pm.

The person in charge of the procedure is:

Sara Maldina, Head of the Territorial Attractiveness Service and policies in support of entrepreneurship, Metropolitan City of Bologna.

Annexes:

- Annex 1 - CTE COBO Verticals
- Annex 2 - Assets and expertise

- Annex 3 - Spaces
- Annex 4 - Accelerators programmes